



Hotel Room Block Request



Company: _____	Contact Name: _____
Email: _____	Booth Name: _____
Address: _____	Booth Number: _____
City: _____ State: _____	Zip: _____ Phone: _____

PLEASE INDICATE THE NUMBER OF ROOMS NEEDED PER NIGHT:

Tue 09/01	Wed 09/02	Thu 09/03	Fri 09/04	Sat 09/05	Sun 09/06	Mon 09/07 *LABOR DAY*	Tue 09/08
Wed 09/09	Thu 09/10	Fri 09/11	Sat 09/12	Sun 09/13	Mon 09/14 SHOW DAY 1	Tue 09/15 SHOW DAY 2	Wed 09/16 SHOW DAY 3
Thu 09/17 SHOW DAY 4	Fri 09/18 SHOW DAY 5	Sat 09/19 SHOW ENDS	Sun 09/20	Mon 09/21	Tue 09/22	Wed 09/23	Thu 09/24

Special Requests (Bed type, ADA room, etc.)

*Please note that room type is a request only and cannot be guaranteed.

HOTEL SELECTION REQUEST

Please review the list of hotels at IMTS.com and indicate your hotel choices in order of preference.

- 1) _____ 2) _____ 3) _____
- 4) _____ 5) _____ 6) _____

If your hotel choices are not available, you will be contacted by a Global Housing Solutions (GHS) representative.

Hotel preference based on: Location / Rate / Hotel Brand

CREDIT CARD TO GUARANTEE ROOM BLOCK

After submission, please contact the GHS team at 800-957-7714 to provide a credit card for guarantee purposes. Your room block **WILL NOT BE CONFIRMED** until a card is received.

Please note: This card is only used as a guarantee, and nothing is charged at the time of securing your block or at the time of booking the reservations. Each guest will need to provide their own card at check-in.

Once your block is confirmed with a credit card, GHS will send a room block confirmation email detailing the next steps, policies, and deadlines.

SUBMIT YOUR COMPLETED FORM TO HOUSING@IMTS.COM